

Kentucky Non-Public Schools Commission, Inc.

1125 Madison Avenue • Covington,, Kentucky 41011-3115 • (859) 380-1845 • info@kynpsc.org

www.KyNPSC.org

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Archdiocese of Louisville

Catholic Schools

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Administrator

Stephen Kopyay

Dear School Administrator,

Congratulations on your decision to pursue school accreditation through the Kentucky Non-Public Schools Commission's self-study process. Should you complete the process successfully, your school will be recommended for certification at the Kentucky Board of Education's regular June meeting. Certified status will take effect as of the first day of the following school year.

Enclosed is an Application form for you to complete and return to us along with the documentation and payment specified. You can access and download a copy of the KyNPSC, Inc. self-study document at www.kynpsc.org, in order to begin planning your methods and timelines for completion. Once your self-study is complete, it will be up to you to choose a date for an on-site visit in order to verify the contents of the self-study. The visit must be completed no later than April 15 in order to be placed on the agenda for the June State Board meeting.

If you have any questions, do not hesitate to contact me.

Sincerely,



Stephen Kopyay, SPHR

Administrator

KENTUCKY NON-PUBLIC SCHOOLS COMMISSION, INC.
NEW ACCREDITATION CANDIDATE APPLICATION FORM
2015-16

School Name: _____

First Full School Year of Continuous Operation: _____ Are You Incorporated in Kentucky? __Yes __No

Have You Added Grade Levels Within the Last Four Years? __Yes __No Grades Added: _____

Complete School Address: _____

School Phone: _____ Fax: _____

Email Address (*MUST provide at least one*): _____

School Web Site: _____

School Administrator's Name: _____

_____ School wishes to apply for NEW accreditation utilizing the self-study process developed and administered by the Kentucky Non-Public Schools Commission. Upon meeting the necessary entry standards, I understand that our school will be required to complete the KyNPSC's accreditation self-study process, which includes an on-site self-study verification visit. Once accredited, our school agrees to comply with the annual reporting and fee requirements as specified by the KyNPSC, Inc.

Administrator's Signature: _____ Date: _____

Please complete this form and answer the questions on page 2, then return by mail or email to:

skoplyay@kynpsc.org
Stephen Koplyay, SPHR
1125 Madison Avenue
Covington, Kentucky 41011-3115

*** ANNUAL FEES:**

Under 100 Students	\$350
100 – 399 Students	\$500
400 or More Students	\$650

Full Accreditation is for a 5 Year Period

KENTUCKY NON-PUBLIC SCHOOLS COMMISSION, INC.

Application Questionnaire

Using a separate sheet of paper if necessary, please answer the following questions with as much detail as you can provide:

1. Describe the governance structure of your school. Please include personnel (such as administrators and board members) and their roles.
2. Do you have curricula for every grade level? How were they developed?
3. Please attach a copy of your school board's by-laws and explain how they were developed.
4. What health and safety inspections has your school undergone? Please provide copies of the reports from these inspections.